

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9840442

Procuring Entity CITY OF PASIG

Title Supply and Delivery of Various Printing Materials for the 1st Pasig City Research Journal –

Education Unit

Area of Delivery Metro Manila

| Solicitation Number: | 100-23-04-1214 | Status | Active |
|-----------------------------------|---|-----------------------|---------------------|
| Trade Agreement: | Implementing Rules and Regulations | | |
| Procurement Mode: | Negotiated Procurement - Small Value Procurement (Sec. 53.9) | Associated Components | 1 |
| Classification: | Goods | | |
| Category: | Printing Services | Bid Supplements | 3 |
| Approved Budget for the Contract: | PHP 97,900.00 | | |
| Delivery Period: | | Document Request List | 3 |
| Client Agency: | | | |
| Contact Person: | ATTY. PONCE MIGUEL D. LOPEZ Officer In Charge, Procurement Management Office | Date Published | 10/06/2023 |
| | Pasig City Hall, Caruncho Avenue, Barangay San Nicolas, Pasig City Metro Manila | Last Updated / Time | 21/06/2023 10:14 AM |
| | Philippines 1600 63-2-86431111 Ext.1461 | Closing Date / Time | 26/06/2023 10:00 AM |
| | bidsandawards@pasigcity.gov.ph | | |

Description

Items Quantity / Units

1 Printing of 1st Pasig City Research Journal,

- 115 pcs. of 1st Pasig City Research Journal

80 pages including cover and back pages

PUR binding

Full Color

Matte Lamination with spot UV

Stock

Cover-C2S 200 Inside-C2S 100

A4 size paper

Envelope included

Quantity: 115 pcs.

Size: 9 inches x 11.5 inches

Book paper 80

Color: blue 115 pcs

2 Write shop Kits,

- Specification:

- Long plastic colored envelope with handle

Material: Plastic

Legal Size with push lock button

- Steno notebook Material: paper Size: AS:21 0mm*146mm Thickness: 80gsm Weight: 300g (approximately)

- Pencil with eraser Black lead pencil #1

With eraser

- 1 pc. Gel pen per kit With metal clip

Ball point: 0.5

Ink color: black & green

Material: Plastic Size: 148mm

Weight: 35(approximately) - Whiteboard marker

Color: Black
Tip: Bullet type
Refillable

Long cap-off time - more than 30 minutes 40 kits

3 Polo shirt with collar,

- Specification:

- Fabric: High quality moisture wicked breathable 100% polyester

- Polo Shirt with Collar

- Color: White, Blue, Dark Gray Combination

- Short Sleeve

- Type of printing: Embraided

with SDO Pasig Logo

- Logo Size: 7cm height and width (embraided)

- SDO PASIG Embraided height Size: 2cm Width Size: 5cm Font: Calibri bold font Color: White

ALL CAPS

Back Design

- with the word "SDRTWC" below the logo of Pasig

- 8cm length & 3 cm height

- ALL CAPS

- Font: Calibri bold font

- Color: Navy Blue

- Embraided

- Regular fit (Adult size)

Polo shirt breakdown of sizes

Small - 2 Medium - 4 Large - 7 2XL - 4

- Please see attached Terms of Reference and sample design

- Delivery Term: It shall be delivered 10 days upon receipt of the NTP and PO

17 pcs

PRICE QUOTATION/S SHOULD BE PRINTED ON COMPANY'S OFFICIAL LETTERHEAD TOGETHER WITH THE FOLLOWING UPDATED DOCUMENTS;

-Mayor's/Business Permit

-PhilGEPS Registration Number

-Income/Business Tax Return

-Accomplished and notarized Omnibus Sworn Statement

(https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement (Revised).docx)

-Proof of Authorization: Secretary's Certificate if corporation, or Special Power

Of Attorney, if individual

NOTE:

TO BE SUBMITTED SEALED AND LABELED ON A LONG BROWN ENVELOPE, FOLLOWING THIS FORMAT AS FOLLOWS:

FOR:

ATTY. JOSEPHINE C. LATI-BAGAOISAN

BAC Chairperson

THRU:

ATTY. PONCE MIGUEL D. LOPEZ

| Officer In Charge, Procurement Management Office 4th Floor, Pasig City Hall, Caruncho Avenue, Pasig City | |
|---|--|
| DATE : COMPANY'S NAME : PhilGEPS REFERENCE NUMBER : PROJECT TITLE : | |
| Remarks New closing date, June 26, 2023 at 10:00 AM Please be guided accordingly | |

Created by ATTY. PONCE MIGUEL D. LOPEZ

Date Created 09/06/2023

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